

Job Description – Health, Safety and the Environment Professional – Contractor Safety Officer

Get Ready Online Inc. is hiring a full-time contract position to work directly with our client; a large global pharmaceutical company. The Contractor Safety Officer works directly with site contractors and construction companies to ensure they are conducting day to day activities in a safe manner that complies with our client's global best practices and the HSE regulations established within the province. The Contractor Safety Officer will provide expertise and support to protect worker health and safety while minimizing impact to the environment.

Essential Functions

Essential functions are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform it.

Key Responsibilities:

- Maintain and enhance site's Construction Safety Program;
- Ensure regulatory requirements (eg. Occupational Health & Safety Act, Construction Regulations, etc.) are met;
- Enforce use of permits for high risk activities (eg. Hot work, Red Tag Impairment, excavation, confined space, etc.);
- Maintain and enforce the use of the Safe Work Plan of Action to identify hazards and control plans;
- Conducts regular site visits and provides feedback to site supervisor as required;
- Conducts periodic site inspections and provides suggestions for immediate corrections;
- Ensures a training program is in place for construction contractors prior to working on site;
- Facilitates regular construction safety coordination meetings;
- Act in a timely fashion to address and/or escalate significant risks requiring immediate attention;
- Regularly communicates back to the HSE team on project performance, key risks, lessons learned, wins, and other project updates;
- Assist statistical analysis, trending of accident data and with monthly HSE reporting requirements;
- Deliver and/or coordinate HSE training as required;
- Drive and support on-time completion of accident reporting and investigations.

Knowledge, Skills & Abilities

Knowledge of:

- Local codes and regulations as it relates to construction;
- Workplace hazards and hierarchy of controls;
- Construction safety practices, hazards, risks and controls;
- Building codes and standards.

Ability to:

- Read engineering drawings;
- Influence
- Make risk-based decisions;
- Communicate effectively verbally, written;
- Prepare and present effectively;
- Manage data (eg. spreadsheets, databases) is an asset.

Minimum Qualifications

- Minimum Bachelors Degree in Sciences, with a focus in, Health, Safety, and the Environment Sciences;
- 5 years of practical HSE experience;
- Minimum 2 years work related construction safety experience;

Please email resumes to careers@getreadyonline.com

Thank you.