

Mission

Support the development of the Site's safety culture and support implementation of the HSE/ERT management systems to improve overall safety performance, respond to any incident onsite and provide hands-on response capabilities to improve the outcome of that incident. Work in combination of ERT/HSE ideals in both the prevention and response of incidents onsite.

Key accountabilities

HSE business support partner (60%)

- Tracks Health Safety and Environmental compliance;
- Drive conformance to the site's HSE management systems;
- Provides coaching and mentoring to management and staff;
- Facilitates hazard identification and assists in managing HSE risk with the goal of risk elimination;
- Attend weekly QDCI meeting of the business area;
- Participate in HSE inspections, within scope of form process;
- Assist business area with updates to emergency response sections of standard operations procedures;
- Support end users with compliance with safety permits;
- Supports hazard and near miss reporting;
- Drive on-time completion of accident reporting;
- Ensure CAPAs are appropriate to prevent recurrence and drive on-time completion of CAPAs;
- Coordinate and/or deliver HSE-specific training;
- Spend ~50% of their time in the business area they support (specifically on the shop floor);
- Support departmental manager in safety inspections;
- Acts in a timely fashion to address and/or escalates significant high risk items that require immediate attention;
- Communicates back to the HSE team on safety performance, current business, lessons learned, wins, and other HSE business;

ERT response support partner (40%)

- Responds to fire alarms and oversees evacuation, incident and determines if Toronto Fire is required;
- Responds to calls for emergency medical services, and renders first aid; and determines if Toronto EMS is required;
- Responds to and renders assistance in emergency cases, including all chemical and biological spills;
- Cleans and inspects equipment and apparatus, in business area, and other areas if capable;
- Inspects equipment and apparatus and notifies superior officer of any defects;
- Participates in training activities and instruction sessions;
- Acquires and retains a thorough knowledge of the client facility, including streets, buildings, water supply, unusual hazards and related items;
- Enters inspection, training and all emergency responses into the records management systems;
- Perform regular and routine spill prevention and response drills with staff and managers
- Attend daily briefings to assist in the coordination of daily activities

Knowledge of Safety, Biosafety, and other regulatory requirements a plus.

- High school diploma or GED equivalency; and
- Must be at least 18 years of age at the time of application;
- Emergency Medical Technician's Certification; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.
- A-EMCA and/OR;
- Experience as a Firefighter including Hazmat training

Key technical competencies and soft skills:

Knowledge of ISO, OHSAS or other recognized HSE standards. Knowledge of local HSE regulations.

Knowledge of HSE Systems such as Isotrain, Trackwise and E Doc. Safety Certification desirable.

Knowledge of workplace hazards and hierarchy of controls. Coaching and mentoring of managers, ability to manage by influencing, strong communication skills (written, verbal and presentations), the ability to work transversally across functions/departments and strong team work within the HSE/ERT teams.
